



Pharmacy Auditor

ESI Canada has an exciting opportunity for an experienced Pharmacy Technician who is looking to take the next step in their career as a Pharmacy Auditor. The successful candidate will work from a home based office and will be able to demonstrate a strong ability to multi-task priorities while maintaining professional rapport when dealing with internal and external Customers. The candidate must be willing to travel within the Alberta.

Responsibilities:

- Conduct an on-site audit to ensure that providers have retained the appropriate documentation in support of each claim, in accordance with Provincial and Federal Legislation and their Provider Agreement.
- Documentation, selection and preparation of claims to be audited
- Communication with providers, internal and external customers to ensure service standards are met
- Conduct an extensive analysis of a provider claims report using established audit procedures to identify abnormal or inconsistent claims submission practices
- Verify audit data through communication with the prescribing physician and/or insured client to ensure that services paid for were authorized by the prescriber and received by the insured.
- Assimilate audit data and generate the audit report that is sent to the provider within a set time frame and receive the audit recovery and produce a Carrier recovery report

MINIMUM REQUIREMENTS:

- Must have a minimum of two years pharmacy experience; retail experience preferred
- Must possess a Pharmacy Technician diploma from an accredited program or CPhT designation from the Ontario College of Pharmacists
- Must have a car and valid drivers license
- Must be able to travel long distances e.g. 3-4 hours; up to 50% of the time.
- Must reside within 50 km of an airport
- Have a cell phone
- Knowledge of computer applications (Word), and must be proficient in Excel

ADDITIONAL REQUIREMENTS:

- Excellent time and resource management skills to ensure deadlines are met
- Must be detail oriented with strong organizational skills
- Excellent verbal and written communication skills with experience in report writing

It will be a condition of employment that the successful candidate receives the Enhanced Reliability Clearance from the Federal Government. We offer a competitive salary and benefits package, and the opportunity to work with a group of dedicated professionals.

Interested applicants may send resumes to recruitment@express-scripts.com.

We thank all those who have applied for the position however only those considered for an interview will be contacted.

ABOUT ESI CANADA

ESI Canada is a leading health benefits management company offering innovative and flexible online adjudication services for both pharmacy and dental. Serving over 6 million members, we help insurance carriers, third party administrators, and the public sector optimize the value of drug and dental benefits by linking the talent and professional expertise of our people with leading-edge information management systems and technology.

ESI Canada is a wholly-owned subsidiary of Express Scripts Inc., one of the largest pharmacy benefit management (PBM) companies in North America (Nasdaq: ESRX).

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